

## AP/PreAP Guidelines for White Oak High School

- 1. The expectation for the PreAP and AP classes is that these are rigorous academic courses; the AP courses are actually college-level classes taught during the high school years. Students who register for these classes should make the commitment to complete the work on time and put forth the effort required to master the material. Those students failing to meet these requirements will be re-scheduled into regular classes.**
2. All students registering for an AP class for the 2017-2018 school year must complete the AP contract for each AP class scheduled. Both the student and the student's parent/guardian must sign the contract.
3. Students wishing to drop an AP or PreAP class may drop the class only at the following times:
  - a. end of first two weeks
  - b. end of the first semester
4. Should a student fail for the first semester of a PreAP or AP class, a committee will meet to determine the best course of study for the student in the second semester. The committee will include the teacher, the principal, the counselor and the parent.
5. All grades earned in the AP or PreAP class will follow the student to the regular class, including any summer assignment grades if applicable.
6. The expectation for enrollment in an AP class is that the student will take the AP examination for the class which will be administered during the May testing administration.
- 7. Summer assignments for ELA are an important component of the course and must be completed on schedule. Grades will be assigned for summer assignments.**
- 8. Students who consistently do not turn in assignments or turn them in late will be re-evaluated at the end of the first semester to determine if the PreAP/AP placement is right for that student.**

## White Oak High School **PreAP** Course Contract

Course: \_\_\_\_\_

College Board Advanced Placement courses provide college level studies for high school students who desire and are ready to do college level work. These students demonstrate a strong curiosity about the subject and a willingness to complete hard work. AP courses are taught using college level materials and strategies that will prepare them to take the College Board Advanced Placement Examinations in May. Because of the intensity of AP college classes, PreAP courses are offered to prepare students with the knowledge and experience required for the rigors of an AP course. Students should expect the pace and academic rigor of a PreAP class to be more stringent than regular classes at the same grade level.

Typically, successful PreAP students are task-oriented students as well as being proficient readers who are able to organize their time and who have parent/guardian support. Students who are already overextended with academics or extracurricular activities should seriously consider whether they have the time to devote to a PreAP class and/or the number of PreAP classes in which they enroll. Outside study time is generally required in addition to the time spent in class per week.

### **Student, Parent/Guardian, and Teacher Responsibilities:**

**Student:** I agree to take full responsibility

- to show a commitment to academic excellence.
- to complete summer assignments as required by grade level and content area
- to attend class regularly
- to do my own work in order to improve my ability to reason, analyze, and understand.
- to organize my time and study habits to complete successfully the above named PreAP course.
- to confer with the teacher and take immediate action if I begin to fall behind in the course.

**I understand that if I do not meet the above requirements, my schedule will be changed to the regular course pathway.**

### **Parent/Guardian**

- I agree to be familiar with the above PreAP course requirements and exit procedures listed below.
- I agree to help my son/daughter organize study time in support of class assignments.
- I agree to encourage him/her to communicate with the teacher when discipline or curricular questions or concerns arise. If the situation remains unresolved, I will request an appointment with the teacher.
- I understand that the coursework for PreAP classes is stringent and that outside study time for each class can amount to one to two times actual school class time.

- I understand that summer reading assessments for PreAP English classes will be administered and any other summer assignments will be due and graded at the start of school. If my student does not pass the assessment/assignment, his/her grade will be affected.

**I understand that if my student does not meet the above requirements, his/her schedule will be changed to the regular course pathway.**

**Teacher:**

- I agree to teach the course at a level and pace in accordance with the College Board recommendation and the White Oak ISD curriculum requirements. Student and parent will be advised within the first two weeks if the student's progress is not adequate. Student grades will be available on Skyward to view by the parent.

**Exit Policy:**

A student may exit a PreAP class at the end of the first two weeks or at semester. To drop a PreAP course at the two weeks, a PreAP course withdrawal form must be completed. When a student drops a PreAP course, all grades earned in that course follow the student to the other course, including summer assignment grades if applicable. Should a student fail for the first semester of a PreAP or AP class, a committee will meet to determine the best course of study for the student in the second semester. The committee will include the teacher, the principal, the counselor and the parent.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

The teacher will sign the contract at the beginning of the year, and a copy of this contract will be sent home to the parent.

## White Oak High School **AP** Course Contract

Course: \_\_\_\_\_

College Board Advanced Placement courses provide college level studies for high school students who desire and are ready to do college level work. These students demonstrate a strong curiosity about the subject and a willingness to complete hard work. AP courses are taught using college level materials and strategies that will prepare them to take the College Board Advanced Placement Examinations in May. Because of the intensity of AP college classes, students should expect the pace and academic rigor of an AP class to be more stringent than regular classes at the same grade level.

Typically, successful AP students are task-oriented students as well as being proficient readers who are able to organize their time and who have parent/guardian support. Students who are already overextended with academics or extracurricular activities should seriously consider whether they have the time to devote to a AP class and/or the number of AP classes in which they enroll. Outside study time is generally at least one to two times the amount of time spent in class per week.

### **Student, Parent/Guardian, and Teacher Responsibilities:**

**Student:** I agree to take full responsibility

- to show a commitment to academic excellence.
- to complete summer assignments as required by grade level and content area
- to attend class regularly
- to do my own work in order to improve my ability to reason, analyze, and understand.
- to organize my time and study habits to complete successfully the above named AP course.
- to prepare to take the AP exam in May for this course.
- to confer with the teacher and take immediate action if I begin to fall behind in the course.

**I understand that if I do not meet the above requirements, my schedule will be changed to the regular course pathway.**

### **Parent/Guardian**

- I agree to be familiar with the above AP course requirements and exit procedures listed below.
- I agree to help my son/daughter organize study time in support of class assignments.
- I agree to encourage him/her to communicate with the teacher when discipline or curricular questions or concerns arise. If the situation remains unresolved, I will request an appointment with the teacher.
- I understand that the coursework for AP classes is stringent and that outside study time for each class can amount to one to two times actual school class time.
- I understand that summer reading assessments for AP English classes will be administered and any other summer assignments will be due and graded at the start of school. If my student does not pass the assessment/assignment, his/her grade will be affected.

- I understand that my student will be prepared and have the opportunity to take the AP exam in May for all AP classes in which he/she is enrolled.
- I understand that I will be responsible for any AP exam fees.

**I understand that if my student does not meet the above requirements, his/her schedule will be changed to the regular course pathway.**

**Teacher:**

- I agree to teach the course at a level and pace in accordance with the College Board recommendation and the White Oak ISD curriculum requirements. Student and parent will be advised within the first two weeks if the student's progress is not adequate. Student grades will be available on Skyward to view by the parent.

**Exit Policy:**

A student may exit an AP class at the end of the first two weeks or at semester. To drop an AP course at the two weeks, an AP course withdrawal form must be completed. When a student drops an AP course, all grades earned in that course follow the student to the other course, including summer assignment grades if applicable. Should a student fail for the first semester of a PreAP or AP class, a committee will meet to determine the best course of study for the student in the second semester. The committee will include the teacher, the principal, the counselor and the parent.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

The teacher will sign the contract at the beginning of the year, and a copy of this contract will be sent home to the parent.